

Village of Jansen

Minutes of the meeting of the Council of the Village of Jansen held in the Municipal Office in Jansen on January 14th, 2020.

Present:

Mayor – Albert Cardinal
Councillor – Elmer Kinzel
CAO - Melissa Dieno

Councillor – Ken Manyk absent
Councillor – Kathy Jones

Call to Order:

A quorum being present, Mayor Cardinal called the meeting to order at 7:05 p.m.

CARRIED

Agenda:

01/20 JONES: THAT the agenda be approved as amended. **CARRIED**

Minutes:

02/20 KINZEL: THAT the minutes of the regular meeting held on Thursday December 12th, 2019 be approved as circulated. **CARRIED**

Financial Reports:

03/20 JONES: THAT the Statement of Cash Receipts and Payments for the month of December 2019 be approved as amended. **CARRIED**

Payment of Accounts:

04/20 KINZEL: THAT the list of account payments for cheques 2938 – 2955 and other payments 1202001-1202013 totalling \$20912.85 and AFT Payroll totalling \$1214.00 and Rec Board Payments Man 551 – 565 and other payments 12020-1202013 totaling \$10,680.11 and Bowling Alley payments 1202001-1202006 totalling \$1529.32 be adopted as presented. **CARRIED**

Correspondence:

05/20 JONES: THAT the following correspondence, having been presented, be now filed:

SUMAdvantage
MSMA
MSMA
SUMA
SUMA

Newsletter
Balance Sheet
Meeting minutes for October
President's Update
Urban Update

CARRIED

CAO Report

06/20 JONES: THAT the CAO report be accepted as presented.

CARRIED

SecurTek

07/20 KINZEL: THAT the monthly monitoring invoice for the SecurTek security system at the community hall be included with the automated month end payments.

CARRIED

Municipal Revenue Sharing Grant

08/20 JONES: The Council of the Village of Jansen confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- ~ Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- ~ Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- ~ In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- ~ Adoption of a Council Procedures Bylaw;
- ~ Adoption of an Employee Code of Conduct; and
- ~ All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Village of Jansen

Edwards Mechanical Ltd.

09/20 KINZEL: THAT the Village agrees to pay \$250 of the \$500 Gary underquoted for the commercial gas permit for a generator and the extra material required for the route he had to take for the gas line installation AND THAT with this additional cost, it remains the lowest quote to have completed this work. **CARRIED**

Relief Water Operator

10/20 JONES: THAT we hire and train Edwina Gourlay as a back up water operator. THAT we pay her at a rate of \$20.00 per hour for training and \$40.00 per call in when scheduled to. **CARRIED**

SUMA Convention

11/20 KINZEL: THAT CAO Dieno attend the SUMA convention in Regina Feb. 2-5, 2020 and that her expenses and mileage be paid by the Village. **CARRIED**

SUMAssure Voting Delegate

12/20 JONES: THAT CAO Dieno be designated as a Voting Deklegate for the SUMAssure AGM being held on Sunday Feb. 2nd, 2020 in conjunction with the SUMA convention. **CARRIED**

Munisoft Convention

13/20 KINZEL: THAT we financially support the cost for Lorrie Champ, Finance Cklerk, to attend the Munisoft Convention September 15- 19th in Regina. THAT we pay for her convention registration, hotel, meals and mileage. **CARRIED**

Letter of Concern

14/20 JONES: THAT in response to the letter of concern the Village Council has received from the Zion church board, that CAO Dieno contact the RCMP to plan a town hall type of meeting for the RCMP to attend and provide advice and answer questions in regards to the many break and enters and theft as of late within the municipality. **CARRIED**

Adjourn: (8:20 pm)

15/20 KINZEL: THAT we do now adjourn to meet again Thursday February 13th, 2020 at 6:30 pm. **CARRIED**

Mayor

Chief Administrative Officer