



RM of Prairie Rose Meeting Minutes

Regular Meeting of Council July 15, 2020 - 08:30 AM

PRESENT:

Reeve - Darin Pedersen

Councillor Division 1 - Andre Ribic

Councillor Division 2 - Dustin Lynch

Councillor Division 3 - Trevor Blair

CAO - Melissa Dieno

Municipal Foreman - James Stephan

Councillor Division 4 - Garnet Zerbin absent

Councillor Division 5 - Corey Kinzel

Councillor Division 6 - Tom Bergen

Finance Office Clerk - Lorrie Champ

Call to Order

A quorum being present, Reeve Pedersen called the meeting to order at 8:44 a.m

Approval of Agenda

Resolution No: 2020 099

Moved By: Tom Bergen

That the agenda be approved as amended.

CARRIED

Conflict of Interest to be noted

Adoption of Minutes

Resolution No: 2020 100

Moved By: Trevor Blair

That the minutes of the Regular Meeting of Council held on Wednesday June 10th, 2020, be approved as circulated.

CARRIED

Public Hearing

Delegations / Public Forum

Correspondence

Resolution No: 2020 101

Moved By: Corey Kinzel

That the following correspondence, having been circulated, be now filed: SARM Mid term convention letter, SARM Operator rep needed, SARM President Orb message, SARM Weekly Policy Bulletins 1-4, Ag Health and Safety new resources available, SHA Stakeholder Update, RCMP acknowledgement of consultation.

CARRIED

Administration and Committee Reports

CAO Report

Resolution No: 2020 102

Moved By: Dustin Lynch

THAT the CAO report be accepted as presented.

CARRIED

HR Report

Resolution No: 2020 103

Moved By: Andy Ribí

THAT the HR report be accepted as presented.

CARRIED

Council went in camera at 8:55 am.

HR in-camera personnel discussion

Council came out of in camera at 9:13 am.

Foreman Report

Resolution No: 2020 104

Moved By: Tom Bergen

THAT the Foreman report be accepted as presented.

CARRIED

Financial Reports

Resolution No: 2020 105

Moved By: Corey Kinzel

That the Statement of Financial Activities for the month of be accepted as presented.

CARRIED

Approval of Current Accounts for Payment

Resolution No: 2020 106

Moved By: Dustin Lynch

That Cheques #8743-#8781 and Electronic Payments #7202001 -#7202016 totalling \$247,724.42 MasterCard charges #71001-#79001 totalling \$4862.77 and AFT payroll totalling \$31,695.09 be approved for payment.

CARRIED

Council Indemnity Report

Resolution No: 2020 107

Moved By: Andy Ribí

That we approve the council indemnity report as presented, and issue payment for same.

CARRIED

MSMA

Carlton Trail Health Foundation

Budget Committee

Resolution No: 2020 108

Moved By: Tom Bergen

THAT we adopt the budget as presented and set the 2020 mill rate at 9 mills AND THAT we transfer in \$120,000 from general reserves for the extra road work we are completeing this summer.

CARRIED

Reeve and Councillors Forum

Business Arising From Minutes / Old Business

New Business

MEEP grant application

Resolution No: 2020 109

Moved By: Trevor Blair

THAT CAO Dieno applies for the MEEP grant amount of \$31,620 that would be used for the engineering

costs of the Blair's bridge project to change the current wooden bridge to large diameter culverts in order to open that roadway and have it useable for our ratepayers.

CARRIED

Request for reports from former employee

THAT CAO Dieno forward a copy of the reports investigating the complaints of harassment and unsafe work to former employee who has requested them.

DEFEATED

HR Policy quote from People First

Resolution No: 2020 110

Moved By: Corey Kinzel

THAT we accept the quote from People First HR Services for a fully updated employee manual for the quoted price of \$5000.00 plus taxes and a 4% administration fee.

CARRIED

List of Lands in arrears

Resolution No: 2020 111

Moved By: Dustin Lynch

THAT the List of Lands in arrears as presented to the head of council on July 15th, 2020, be acknowledged.

CARRIED

Anti-Harassment Policy

Resolution No: 2020 112

Moved By: Andy Ribbi

THAT we adopt the attached Anti-Harassment policy and include it in our Employee manual as recommended by our lawyer M. Kim Anderson in light of recent HR activity and having a clearer definition of harassment.

CARRIED

Stray Animal policy

Resolution No: 2020 113

Moved By: Tom Bergen

THAT Dustin Lynch be appointed as Pound Keeper for the RM of Prairie Rose #309.

CARRIED

Lorrie wage review

Resolution No: 2020 114

Moved By: Trevor Blair

THAT Finance Office Clerk Lorrie Champ's wage be increased by \$1.00 an hour to make it \$24.00/hr for her 1 year wage review AND THAT it is in effect as of July 8th, 2020.

CARRIED

Janitor for the RM shop

Resolution No: 2020 115

Moved By: Corey Kinzel

THAT we increase Kazra Klinger's janitor contract by \$125.00 to include cleaning at the RM Shop. For the month of July it will be prorated for a half a month which will be \$62.50 plus her monthly contract amount of \$325.00 for the office janitorial contract.

CARRIED

Support for Cold Lake

Bylaws

Bylaw 2020 - 01 Drake Fire Levy Bylaw

Bylaw 2020-01 to authorize the assessing and levying for the Drake Fire District.

First Reading

Resolution No: 2020 116

Moved By: Corey Kinzel

THAT Bylaw 2020-01 being a bylaw to authorize the assessing and levying of fire protection services for the Drake Fire District be introduced and read for the first time.

CARRIED

Second Reading

Resolution No: 2020 117

Moved By: Dustin Lynch

THAT Bylaw 2020-01 be read a second time.

CARRIED

All three readings at one meeting

Resolution No: 2020 118

Moved By: Andy Ribí

THAT Bylaw 2020-01 be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Third Reading

Resolution No: 2020 119

Moved By: Tom Bergen

THAT Bylaw 2020-01 being a bylaw to authorize the assessing and levying of fire protection services for the Drake Fire District be read a third time, signed and sealed by the Reeve and CAO.

CARRIED

Bylaw 2020-02 Jansen Fire Levy Bylaw

Bylaw 2020-02 to authorize the assessing and levying for the Jansen Fire District.

First Reading

Resolution No: 2020 120

Moved By: Trevor Blair

THAT Bylaw 2020-02 being a bylaw to authorize the assessing and levying of fire protection services for the Jansen Fire District be introduced and read for the first time.

CARRIED

Second Reading

Resolution No: 2020 121

Moved By: Corey Kinzel

THAT Bylaw 2020-02 be read a second time.

CARRIED

All three readings at one meeting

Resolution No: 2020 122

Moved By: Dustin Lynch

THAT Bylaw 2020-02 be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Third Reading

Resolution No: 2020 123

Moved By: Andy Ribí

THAT Bylaw 2020-02 being a bylaw to authorize the assessing and levying of fire protection services for the Jansen Fire District be read a third time, signed and sealed by the Reeve and CAO.

CARRIED

Bylaw 2020-03 Lanigan Fire Levy Bylaw

Bylaw 2020-03 to authorize the assessing and levying for the Lanigan Fire District.

First Reading

Resolution No: 2020 124

Moved By: Tom Bergen

THAT Bylaw 2020-03 being a bylaw to authorize the assessing and levying of fire protection services for the Lanigan Fire District be introduced and read for the first time.

CARRIED

Second Reading

Resolution No: 2020 125

Moved By: Trevor Blair

THAT Bylaw 2020-03 be read a second time.

CARRIED

All three readings at one meeting

Resolution No: 2020 126

Moved By: Corey Kinzel

THAT Bylaw 2020-03 be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Third Reading

Resolution No: 2020 127

Moved By: Dustin Lynch

THAT Bylaw 2020-03 being a bylaw to authorize the assessing and levying of fire protection services for the Lanigan Fire District be read a third time, signed and sealed by the Reeve and CAO.

CARRIED

Bylaw 2020-04 Nokomis Fire Levy Bylaw

Bylaw 2020-04 to authorize the assessing and levying for the Nokomis Fire District.

First Reading

Resolution No: 2020 128

Moved By: Andy Ribí

THAT Bylaw 2020-04 being a bylaw to authorize the assessing and levying of fire protection services for the Nokomis Fire District be introduced and read for the first time.

CARRIED

Second Reading

Resolution No: 2020 129

Moved By: Tom Bergen

THAT Bylaw 2020-04 be read a second time.

CARRIED

All three readings at one meeting

Resolution No: 2020 130

Moved By: Trevor Blair

THAT Bylaw 2020-04 be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Third Reading

Resolution No: 2020 131

Moved By: Corey Kinzel

THAT Bylaw 2020-04 being a bylaw to authorize the assessing and levying of fire protection services for the Nokomis Fire District be read a third time, signed and sealed by the Reeve and CAO.

CARRIED

Bylaw 2020-05 Wynyard Fire Levy Bylaw

Bylaw 2020-05 to authorize the assessing and levying for the Wynyard Fire District.

First Reading

Resolution No: 2020 132

Moved By: Dustin Lynch

THAT Bylaw 2020-05 being a bylaw to authorize the assessing and levying of fire protection services for the Wynyard Fire District be introduced and read for the first time.

CARRIED

Second Reading

Resolution No: 2020 133

Moved By: Andy Ribi

THAT Bylaw 2020-05 be read a second time.

CARRIED

All three readings at one meeting

Resolution No: 2020 134

Moved By: Tom Bergen

THAT Bylaw 2020-05 be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Third Reading

Resolution No: 2020 135

Moved By: Trevor Blair

THAT Bylaw 2020-05 being a bylaw to authorize the assessing and levying of fire protection services for the Wynyard Fire District be read a third time, signed and sealed by the Reeve and CAO.

CARRIED

Adjournment

Resolution No: 2020 136

(1:40 pm)That we do now adjourn to meet again on Wednesday August 12th, 2020 at 8:30 am.

CERTIFIED CORRECT:

Reeve

CAO

CARRIED
