



RM of Prairie Rose Meeting Minutes

Regular Meeting of Council December 9, 2020 - 08:30 AM

PRESENT:

Reeve - Darin Pedersen

Councillor Division 1 - Jonathan Krause

Councillor Division 2 - Dustin Lynch

Councillor Division 3 - Trevor Blair

CAO - Melissa Dieno

Municipal Foreman - James Stephan

Councillor Division 4 - Garnet Zerbin

Councillor Division 5 - Corey Kinzel

Councillor Division 6 - Tom Bergen

Finance Office Clerk- Lorrie Champ

Call to Order

A quorum being present, Reeve Pedersen called the meeting to order at 8:40 a.m.

CARRIED

Conflict of Interest to be noted

Approval of Agenda

Resolution No: 2020 199

Moved By: Tom Bergen

THAT the agenda be accepted as presented.

CARRIED

Adoption of Minutes

Resolution No: 2020 200

Moved By: Trevor Blair

That the minutes of the Regular Meeting of Council held on Thursday November 12th, 2020, be approved as circulated.

CARRIED

Business Arising From Minutes / Old Business

Pelican Road- Freshwater Land Holding Co and Terry Hankewich inquiries

Resolution No: 2020 201

Moved By: Corey Kinzel

THAT Council takes section 16 of *the Municipalities Act* under advisement AND THAT the RM is not responsible for providing access to land.

CARRIED

Delegations

(9:10 am) BHP joined virtually with Ann, Eli, Will and Aaron.

9:00 am BHP attending remotely

BHP joined virtually to update Council with the rail spur and some proposed RM road realignments. Ann emailed the presentation to share with Council.

(9:45 am) BHP reps left the meeting.

Correspondence

Resolution No: 2020 202

Moved By: Jon Krause

That the following correspondence, having been circulated, be now filed: Farm and Food Care winner announced, Canadian Pacific letter to Council, SARM Resolution submission deadline, RESPECT in the workplace certification with information on the program along with instructions to access, SARM comments on speech from the throne, SARM Pres. Orb letter to urban municipalities re: SUMA name change, The Rural Sheaf Nov 2020, Weekly Policy Bulletins 1-4, Clearing the Path redesignation of heavy haul roads, Board of Revision in SK volunteers wanted, focus group info number of appeals, COVID Isolation and Support Accommodations Plan, SHA Stakeholder update Dec 8th/20.

CARRIED

Administration and Committee Reports

CAO Report

Resolution No: 2020 203

Moved By: Dustin Lynch

THAT the CAO report be accepted as presented.

CARRIED

Foreman Report

Resolution No: 2020 204

Moved By: Garnet Zerbin

THAT the Foreman report be accepted as presented.

CARRIED

Human Resources In Camera

Road Construction

Construction

Gravelock link

https://youtu.be/o4_CoDi_PWU

Financial Reports

Resolution No: 2020 205

Moved By: Tom Bergen

That the Statement of Financial Activities for the month of November be accepted as presented.

CARRIED

Approval of Current Accounts for Payment

Resolution No: 2020 206

Moved By: Trevor Blair

That Cheques #8909-#8948 and Electronic Payments #12202001-#12202019 totalling \$119,104.26 MasterCard charges #121001-#126002 totalling \$1293.73 and AFT Payroll totalling \$19011.84 be approved for payment.

CARRIED

Council Reports

Council Indemnity Report

Resolution No: 2020 207

Moved By: Corey Kinzel

THAT the Council Indemnity be approved as presented for payment.

CARRIED

Reeve and Councillors Forum

New Business

SAMA 2021 Revaluation

Resolution No: 2020 208

Moved By: Jon Krause

THAT the SAMA reports are accepted as presented.

CARRIED

Area RM meeting info

Miscellaneous mileage payment for employees

Resolution No: 2020 209

Moved By: Dustin Lynch

THAT a miscellaneous mileage payment be made as follows:

James Stephan, Randy Mitchell, Lorrie Champ and Melissa Dieno: \$250.00 each; Trent Burkart \$200.00; Breanna Fluker \$150.00; and Allan Mierke \$125.00.

CARRIED

SARM Benefits and Long Term Disability Coverage

Resolution No: 2020 210

Moved By: Garnet Zerbin

THAT we continue to provide Level 5 health and dental coverage through the SARM benefits to all employees for 2021.

CARRIED

SARM Membership

Resolution No: 2020 211

Moved By: Tom Bergen

THAT we renew our membership with SARM for 2021.

CARRIED

APAS Membership 2021

Resolution No: 2020 212

Moved By: Trevor Blair

THAT we renew our membership with APAS for 2021 in the amount of \$12,602.71.

CARRIED

FCM Membership for 2021

Resolution No: 2020 213

Moved By: Corey Kinzel

THAT we continue to be a member with the Federation of Canadian Municipalities for 2021 and pay the required membership fee.

CARRIED

Accrued GST payable to BHP for construction account

Resolution No: 2020 214

Moved By: Jon Krause

THAT we issue payment to BHP in the amount of \$19,137.11 for the accrued GST from the Construction account that was paid out to them on Aug. 12th, 2020, as directed by our Auditor from Jensen Stromberg.

Amount owed at start of year	106,506.75
Interest earned on BHP funds	<u>401.84</u>
Total owing to BHP	106,908.59
Payment made Aug. 12, 2020	(87,771.48)
Balance remaining owing to BHP (GST)	19,137.11

CARRIED

Human Resources Manual

Resolution No: 2020 215

Moved By: Dustin Lynch

THAT we approve the draft Human Resources manual from People First as recommended by the HR

committee and once final copy is received, is implemented and followed by employees for any HR concerns or questions.

CARRIED

Holiday Office Hours

Resolution No: 2020 216

Moved By: Garnet Zerbin

THAT we approve the following RM office holiday hours as follows:

Dec 24th, 8 am - 3 pm

Dec 25th, CLOSED

Dec 28th, CLOSED (in lieu of boxing day)

Jan 1st, CLOSED

CARRIED

Blair Bridge replacement

Resolution No: 2020 217

Moved By: Tom Bergen

THAT Council acknowledges the report regarding the Blair's bridge to large diameter culvert project submitted by Keaton Sinclair of Allnorth.

CARRIED

Text to car for the water well

Update on Highway 16 passing lanes

Wage Review

Foreman Wage

TABLED

Sr. Operator Wage

Resolution No: 2020 218

Moved By: Trevor Blair

THAT Sr Operator Randy Mitchell's rate of pay remain unchanged in lieu of continuing his monthly living allowance, and is entitled for SARM level 5 health and dental coverage for 2021.

CARRIED

Operator 2

Resolution No: 2020 219

Moved By: Corey Kinzel

THAT Operator 2, Trent Burkart's hourly rate of pay increases by 3% to \$26.60 per hour and SARM level 5 health and dental benefits for 2021.

CARRIED

Seasonal Operator Wage

Resolution No: 2020 220

Moved By: Jon Krause

THAT Operator 3, Breanna Fluker's hourly rate of pay increase to \$26.00 per hour and is entitled to the SARM level 5 health and dental benefits.

CARRIED

Mower Operator

Resolution No: 2020 221

Moved By: Dustin Lynch

THAT mower operator Allan Mierke's rate of pay remain unchanged and that he is entitled to SARM level 5 health and dental benefits for 2021.

CARRIED

CAO Salary

TABLED

Finance Clerk Wage

TABLED

Appointments

CAO

Resolution No: 2020 222

Moved By: Garnet Zerbin

That Melissa Dieno be appointed the Cheif Administrative Officer of the municipality for 2021.

CARRIED

Auditor

Resolution No: 2020 223

Moved By: Tom Bergen

That Jensen Stromberg be appointed as auditors for the munciipality in 2021.

CARRIED

Board of Revision

Resolution No: 2020 224

Moved By: Trevor Blair

That we appoint Clint Krismer, Gord Krismer, Jeff Hutton, Christina Krismer, Brenda Lauf, Kirby Bodnard, Dave Lang, Cameron Duncan and Pam Malach of Gord Krismer & Associates Ltd. to serve as the Board of Revision for the municipality, and Aileen Swenson of the same firm to act as the Secretary to the Board of Revision for 2021.

CARRIED

Development Appeals Board

Resolution No: 2020 225

Moved By: Corey Kinzel

That we appoint Clint Krismer, Gord Krismer, Jeff Hutton, Christina Krismer, Brenda Lauf, Kirby Bodnard, Dave Lang, Cameron Duncan and Pam Malach of Gord Krismer & Associates Ltd. to serve as the

Development Appeals Board for the municipality, and Aileen Swenson of the same firm to act as the Secretary to the Development Appeals Board for 2021.

CARRIED

Building Official

Resolution No: 2020 226

Moved By: Jon Krause

That we appoint BuildTECH as the building officials of the municipality under the authority of subsection 5(4) of the *Uniform Building and Accessibility Standards Act*.

CARRIED

Pest Control Officer

Resolution No: 2020 227

Moved By: Dustin Lynch

That Dennis Friend be appointed as Pest Control Officer for 2021.

CARRIED

Weed Technician

Resolution No: 2020 228

Moved By: Garnet Zerbin

That we appoint Kevin Pierce with Marksmen Vegetation Management as Weed Technician for the year 2021 for the RM of Prairie Rose No. 309.

CARRIED

Adjournment

Resolution No: 2020 229

Moved By: Tom Bergen

(2:50 pm) THAT we do now adjourn to meet again on Wednesday January 13th, 2021.

CARRIED

CERTIFIED CORRECT:

Reeve

Chief Administrative Officer