



RM of Prairie Rose

Meeting Minutes

Regular meeting of Council January 13, 2021 - 08:30 AM

PRESENT:

Reeve - Darin Pedersen

Councillor Division 1 - Jonathan Krause

Councillor Division 2 - Dustin Lynch -absent

Councillor Division 3 - Trevor Blair

CAO - Melissa Dieno

Municipal Foreman - James Stephan

Councillor Division 4 - Garnet Zerbin

Councillor Division 5 - Corey Kinzel

Councillor Division 6 - Tom Bergen

Finance Office Clerk - Lorrie Champ

Call to Order

A quorum being present, Reeve Pedersen called the meeting to order at 8:45 a.m

CARRIED

Approval of Agenda

Resolution No: 2021 001

Moved By: Tom Bergen

That the agenda be approved as presented.

CARRIED

Conflict of Interest to be noted

Adoption of Minutes

Resolution No: 2021 002

Moved By: Trevor Blair

That the minutes of the Regular Meeting of Council held on Wednesday December 9th, 2020, be approved as circulated.

CARRIED

Public Hearing

Resolution No: 2021 003

Moved By: Corey Kinzel

THAT in seeing no representation or written submissions, we accept

CARRIED

8:30 am Public Hearing Zoning Bylaw and OCP

Delegations / Public Forum

Correspondence

Resolution No: 2021 004

Moved By: Jon Krause

That the following correspondence, having been circulated, be now filed: Season's greetings from the following: APAS, BHP, Fleet Complete, ATS, STARS, Sask Ag Health and Safety, Redhead Equipment, Titan, Western Asphalt, APAS in Action December 2020, PHO Quarterly Winter 2020, SARM membership fees, SARM Pres. Orb asks for support with broadband, SARM resolution deadline, CP train speed increase 60 day notice, Ag Health and Safety chronic back pain study, BHP aggregate haul, Farm and Food Care AGM 2021, Ray Orb election letter for SARM President, SHA Stakeholders Update Covid 19 Jan 7th, SHA Stakeholders update Dec 17th, Strychnine Update, The Rural Sheaf Dec 2020, Weekly Policy

Bulletin, SAMA Nominations for Rural Rep Election, SARM nomination for Vice President Bill Huber, SMHI AGM post-poned, Publications Saskatchewan

CARRIED

Administration and Committee Reports

CAO Report

Resolution No: 2021 005

Moved By: Garnet Zerbin

THAT the CAO report be accepted as presented.

CARRIED

HR Report

Foreman Report

Resolution No: 2021 006

Moved By: Tom Bergen

THAT the Foreman report be accepted as presented.

CARRIED

Financial Reports

Resolution No: 2021 007

Moved By: Trevor Blair

That the Statement of Financial Activities for the month of December be accepted as presented.

CARRIED

Approval of Current Accounts for Payment

Resolution No: 2021 008

Moved By: Corey Kinzel

That Cheques #8949-#8980 and Electronic Payments #1202101 -#1202121 totalling \$284,544.68 MasterCard charges #11001-#1120001 totalling \$870.91 and AFT payroll totalling \$18,218.36 be approved for payment.

CARRIED

Council Indemnity Report

Resolution No: 2021 009

Moved By: Jon Krause

That we approve the council indemnity report as presented, and issue payment for same.

CARRIED

BHP Update

CATPC Report

MSMA

Watersheds

Quill Lakes Water Situation

Carlton Trail Health Foundation

LeRoy Leisureland

Jansen Landfill Decommissioning Committee

Budget Committee

Wynyard Fire District - Jon Krause to report

Reeve and Councillors Forum

Business Arising From Minutes / Old Business

LiDar mapping

Resolution No: 2021 010

Moved By: Garnet Zerbin

THAT Administration find out the cost to print the LiDAR map information of the RM.

CARRIED

New Business

Declaration of Eligibility

Resolution No: 2021 011

Moved By: Tom Bergen

The Council of the RM of Prairie Rose #309 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;

~ Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;

~ In Good Standing with respect to the reporting and remittance of Education Property Taxes;

~ Adoption of a Council Procedures Bylaw;

~ Adoption of an Employee Code of Conduct; and

~ All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Council Appointments for 2021

Resolution No: 2021 012

Moved By: Trevor Blair

THAT the council appointments be updated as per discussion AND THAT the updated list be attached and form part of these minutes.

CARRIED

WCB for Council

Resolution No: 2021 013

Moved By: Corey Kinzel

THAT Council acknowledges the WCB coverage for Council as presented at this meeting.

CARRIED

Fidelity Bond

Resolution No: 2021 014

Moved By: Jon Krause

THAT we acknowledge the Fidelity Bond renewal through SARM and that it is in effect January 1, 2021 to January 1, 2022 as presented at this meeting.

CARRIED

PSIP, LSIP and excess liability insurance

Resolution No: 2021 015

Moved By: Garnet Zerbin

THAT we acknowledge the Property Self Insurance policy, the Liability Self Insurance policy and the excess liability insurance policy renewal through SARM as presented at this meeting.

CARRIED

Water monitoring at Landfill site

Resolution No: 2021 016

Moved By: Tom Bergen

THAT we continue to cost share the water monitoring expense at the Jansen landfill as part of the decommissioning project with the Village of Jansen.

CARRIED

Rec Support grant allocation to Drake, Jansen and Lanigan for 2020

Resolution No: 2021 017

Moved By: Trevor Blair

THAT we donate \$2000.00 to Drake, \$3000.00 to Jansen, and \$1700.00 to Lanigan Recreation Boards to support recreation in their communities for the year 2020.

CARRIED

Allocation of population numbers for TIP grant

Resolution No: 2021 018

Moved By: Corey Kinzel

THAT under the Sask. Lotteries Community Grant Program we allocate population to the following communities in 2020:

Village of Jansen: 106 Village of Drake: 61 Town of Lanigan: 53

CARRIED

Wage reviews for CAO, Foreman and Finance clerk

Resolution No: 2021 019

Moved By: Jon Krause

THAT CAO Melissa Dieno be paid an annual salary of \$77,463.54 as per the Joint Office Salary Guideline, and SARM level 5 Health and Dental coverage for 2021. THAT Foreman James Stephan be paid at a salary of \$93,355.00 for a required 2,200 hours annually which includes 3 weeks of paid vacation and SARM level 5 health and dental coverage for 2020. And THAT Lorrie Champ be paid at an hourly rate of \$25.00 per hour and SARM level 5 Health and Dental coverage for 2021.

CARRIED

Wynyard Fire District bylaw amendment

TABLED

Clubroot update

Application for Rural Integrated Roads for Growth grant- Blair's bridge project

Resolution No: 2021 020

Moved By: Garnet Zerbin

THAT we authorize Foreman Stephan to work with AllNorth and apply to the Rural Integrated Roads for Growth grant for the Blair's Bridge project.

CARRIED

Seasonal road clearing in the winter

Resolution No: 2021 021

Moved By: Garnet Zerbin

THAT when a land owner requests a seasonal road to be cleared in the winter months, it will be charged out at custom work rates.

CARRIED

Ad for Operator

Resolution No: 2021 022

Moved By: Tom Bergen

THAT CAO Dieno advertise for a seasonal operator that is able to operate all pieces of equipment that we currently operate and has a minimum Class 3 valid driver's license.

CARRIED

Annual audit scheduled for Feb 17, 2021

Resolution No: 2021 023

Moved By: Trevor Blair

THAT Council acknowledges the Annual audit scheduled for February 17th, 2021, with Jensen Stromberg.

CARRIED

Plant Health Officer Appointment

Resolution No: 2021 024

Moved By: Corey Kinzel

THAT we appoint the following Plant Health Officers as Pest Control Officers for 2021;

Katey Makohoniuk

Plant Health Officer – SARM Division 1

306- 594-7683

katey.makohoniuk@gmail.com

Lynne Roszell

Plant Health Officer – SARM Division 4
306- 852-8328
lynneroszell@gmail.com

Joanne Kwasnicki
Plant Health Officer – SARM Division 2
306-541-8437
joanne.kwasnicki@gmail.com

Chelsea Neuberger
Plant Health Officer – SARM Division 5
306- 380-4526
chelsea.baraniecki@gmail.com

Betty Johnson
Plant Health Officer – SARM Division 3
306- 315-3925
bettyjohnson0025@gmail.com

Colleen Fennig
Plant Health Officer – SARM Division 6
306-946-9895
colleen.fennig@gmail.com

CARRIED

Letter to Terry Hoving regarding the CTP

Resolution No: 2021 025

Moved By: Jon Krause

THAT CAO Dieno compose a letter to Terry Hoving with the SARM Rural Integrated Roads for Growth (RIRG) program expressing Council's frustration with the announcement of the redesignation of parts of the CTP roadway in this RM.

CARRIED

New committee of Council established

Resolution No: 2021 026

Moved By: Garnet Zerbin

THAT Council establishes a new committee for engagement with BHP in order to have more communication to report back to Council AND THAT the committee consist of Tom Bergen, James Stephan and Melissa Dieno.

CARRIED

Bylaws

Adjournment

Resolution No: 2021 027

Moved By: Tom Bergen

That we do now adjourn to meet again on Wednesday February 10th, 2021 at 8:30 am.

CERTIFIED CORRECT:

Reeve

CAO

CARRIED

