



RM of Prairie Rose Meeting Minutes

Regular Council Meeting December 8, 2021 - 08:30 AM

PRESENT:

Reeve - Darin Pedersen

Councilor Division 1 - Terry Renz

Councilor Division 2 - Dustin Lynch

Councilor Division 3 - Trevor Blair

CAO - Melissa Dieno

Municipal Foreman - James Stephan

Councilor Division 4 - Garnet Zerbin absent

Councilor Division 5 - Corey Kinzel

Councilor Division 6 - Tom Bergen

Finance Office Clerk - Lorrie Champ

Call to Order

A quorum being present, Darin Pederson called the meeting to order at 8:33 a.m

CARRIED

Approval Of Agenda

Resolution No: 2021 292

Moved By: Tom Bergen

That the agenda be approved as presented.

CARRIED

Conflict Of Interest To Be Noted

Resolution No: 2021 293

Moved By: Trevor Blair

Councilor Kinzel declared a conflict of interest on item 10.10.

CARRIED

Adoption Of Minutes

Resolution No: 2021 294

Moved By: Corey Kinzel

That the minutes of the regular meeting of council held on November 10, 2021, be approved as circulated.

CARRIED

Delegations

Correspondence

Resolution No: 2021 294

Moved By: Corey Kinzel

That the following correspondence, having been circulated, be now filed: CATPC Sept 22nd meeting minutes, Div 5 Director Judy Harwood Christmas greeting, SMHI 2021 RM 309 loss experience, NAMS Canada newsletter, The Rural Sheaf Nov 2021, Water Canada The Droplet, Weekly Policy Bulletins 1-4, SARM VP Huber Christmas Greeting.

CARRIED

Administration and Committee Reports

CAO Report

Resolution No: 2021 295

Moved By: Terry Renz

THAT the CAO report be accepted as presented.

CARRIED

HR Report

Foreman Report

Resolution No: 2021 296

Moved By: Tom Bergen

THAT the Foreman report be accepted as presented.

CARRIED

Financial Reports

Resolution No: 2021 297

Moved By: Trevor Blair

That the Statement of Financial Activities for the month of November accepted as presented.

CARRIED

Approval of Current Accounts for Payments

Resolution No: 2021 298

Moved By: Corey Kinzel

That Cheques #9265-\$9304 and Electronic Payments #12202101-#12202119 totaling \$107,577.23, Mastercard charges #1110001-#119001 totaling \$2,044.69 and AFT payroll totaling \$21,445.25 be approved for payment.

CARRIED

Council Indemnity Report

Resolution No: 2021 299

Moved By: Dustin Lynch

THAT we approve the council indemnity report as presented, and issue payment for same.

CARRIED

MSMA

CATPC

Business Arising From Minutes / Old Business

BHP Updates

BHP Road re-alignment project

New Business

CTP Declaration

Resolution No: 2021 300

Moved By: Terry Renz

THAT Reeve Pedersen sign the CTP declaration in order to receive the maintenance payment.

CARRIED

4- 10 hour work day agreement

Resolution No: 2021 301

Moved By: Tom Bergen

THAT we authorize the implementation of a 4- 10 hour workday for the road crew as suggested by the road crew employees and the signed agreements will be in the employee personnel file.

CARRIED

Policy for renting the former junction site

Resolution No: 2021 302

Moved By: Trevor Blair

THAT the following rental policy for the 4.74-acre parcel located at NW-31-32-18-W2, the junction point of Highway 6 and 16 be as follows:

This area is available to rent as a lay down site or temporary batch plant. A damage deposit is required in the amount of \$1000.00. Upon leaving the space, the municipal Foreman will inspect the condition of the site. If it does not require any clean up, the full damage deposit will be refunded. A rental agreement must be completed before the first day of occupying the space.

The cost to rent this space is as follows:

\$75.00 a day

\$1800.00 a month

A copy of the rental agreement is attached and forms part of these minutes.

CARRIED

BHP summary of payments received

TABLED

Policy for stand by pay

Resolution No: 2021 303

Moved By: Trevor Blair

That the RM pay an employee \$50.00 per day for stand by pay during the winter season effective December 13 to March 31 to cover the BHP Pavement Maintenance Agreement.

CARRIED

Roadwork priority plan for 2022

Resolution No: 2021 304

Moved By: Corey Kinzel

THAT Foreman Stephan quote the roadwork projects identified in order to present those quotes to Council at the January council meeting and therefore have an idea of what will work in the budgeting process for 2022.

CARRIED

Lanigan curling club request for donation

Resolution No: 2021 305

Moved By: Dustin Lynch

THAT we donate \$500.00 to the Lanigan and District Curling Club to help with maintenance and start up costs for the 2021-2022 curling season.

CARRIED

BHP Social Investment Program

Stray dog complaint

Resolution No: 2021 306

Moved By: Terry Renz

THAT CAO Dieno contact Lila Lee with BHP to advise that the stray dogs were an issue in the RM of LeRoy and as such need to be handled according to their bylaws or call the RCMP.

CARRIED

Councilor Kinzel excused Council chambers due to a conflict of interest.

Proposed subdivision RJSW & Kinzel

Resolution No: 2021 307

Moved By: Tom Bergen

THAT in seeing no issue with the proposed subdivision application by Corey and Nicole Kinzel from RJSW Farms for the south portion of NW 36-32-20-W2, we approve the subdivision.

CARRIED

After the resolution was carried, Councilor Kinzel returned.

Ground water monitoring report

Resolution No: 2021 308

Moved By: Trevor Blair

THAT we acknowledge the groundwater monitoring report provided by P.Machibroda for the 2021 testing.

CARRIED

Payment for the levying and collection of SMHI hail taxes

Resolution No: 2021 309

Moved By: Corey Kinzel

THAT we acknowledge the payment received from SMHI for the levying and collection of the hail premiums in this RM.

CARRIED

Signing authority

Resolution No: 2021 310

Moved By: Dustin Lynch

THAT we recognize CAO Dieno's last day of employment is Friday December 10th, 2021, AND THAT she be removed as a signing authority for the RM of Prairie Rose #309.

CARRIED

Wage Review

Foreman Wage

Resolution No: 2021 311

Moved By: Trevor Blair

That Foreman, James Stephan be paid an annual salary of \$96,000 for a required 2,200 hours annually, (3 weeks) vacation pay and SARM Level 5 Health & Dental Care for 2022.

CARRIED

Sr. Operator Wage

Resolution No: 2021 312

Moved By: Terry Renz

That Operator, Randy Mitchell, be paid at a wage of \$30.00 per hour, based on an average of 40 hours per week, and SARM Level 5 Health & Dental Care for 2022.

CARRIED

Operator 2

Resolution No: 2021 313

Moved By: Tom Bergen

That Operator, Billy Merkley's hourly rate of pay increases to \$27.50 per hour and SARM Level 5 Health & Dental Care for 2022.

CARRIED

Christmas Bonuses

Resolution No: 2021 314

Moved By: Dustin Lynch

That a miscellaneous mileage payment of \$250 be made to James Stephan, Randy Mitchell, , Billy Merkley, Melissa Dieno and Lorrie Champ.; Trent Burkart \$200.00; Breanna Fluker \$150.00.

CARRIED

Appointments

Administrator

Resolution No: 2021 315

Moved By: Corey Kinzel

That Lorrie Champ be appointed the Acting Administrator of the municipality for 2022 AND THAT her employment agreement be finalized in January of 2022.

CARRIED

Auditor

Resolution No: 2021 316

Moved By: Terry Renz

That Jensen Stromberg be appointed as auditors for the municipality in 2022.

CARRIED

Pest Control Officer

Resolution No: 2021 317

Moved By: Tom Bergen

That Dennis Friend be appointed as Pest Control Officer for 2022.

CARRIED

Weed Technician

Resolution No: 2021 318

Moved By: Trevor Blair

That we appoint Kevin Pierce with Marksmen Vegetation as Weed Technician for the year 2022 for the RM of Prairie Rose No. 309.

CARRIED

Adjournment

Resolution No: 2021 319

(3:30 pm) That we do now adjourn to meet again on Wednesday January 12, 2022.

CERTIFIED CORRECT:

Reeve

CAO

CARRIED