



**RM of Prairie Rose
Meeting Minutes**

Regular Council Meeting January 11, 2023 - 08:30 AM

Regular meeting of Council was held in the Council Chambers at 123 Main Street, Jansen, Saskatchewan.

PRESENT:

Reeve - Darin Pedersen

Councillor Division 1 - Terry Renz

Councillor Division 2 - Dustin Lynch

Councillor Division 3 - Trevor Blair

Acting Administrator - Lorrie Champ

Foreman-Jestan Newton-absent

Councillor Division 4 –Dave Paetsch

Councillor Division 5 - Corey Kinzel

Councillor Division 6 – Marianne Knaus

Finance Office Clerk - Doug Ewen

Call to Order

A quorum being present, Reeve Pedersen called the meeting to order at 8:35 a.m.

Approval of Agenda

Resolution No: 2023 001

Moved By: Dustin Lynch

That the agenda be approved as presented.

CARRIED

Adoption of Minutes

Resolution No: 2023 002

Moved By: Terry Renz

That the minutes of the Regular Meeting of Council held on December 14, 2022 be approved as presented.

CARRIED

Delegations / Public Forum

SAMA to talk about possible RM evaluation in 2024: 2:00 pm

Correspondence

Resolution No: 2023 003

Moved By: David Paetsch

That the following correspondence, having been circulated, be now filed: Parkland Regional Library Update Dec 2022, Lanigan Fire Association Financial Statement Jan- Nov 2022, I-Hunter Sales, Lanigan Agencies Retirement APAS Update, Letter of Intent SARM President Ray Orb, Letter of Intent SARM Vice President Bill Huber, Rural Sheaf Dec 30, SARM 2023 Membership Fee Letter, SARM Guide to Writing Resolutions, SARM Weekly Bulletin Dec 20, 27, Jan 3, SARM 2023 Fees, SARM Convention Information , SMHI Yearly Claim Letter, Sask Week Unit 1, AECON-Trent Edigar, Sask Power Request for Any Construction Plans 2023, Construction BHP, PHO Newsletter 2023, PCO Webinar Registration February 2023.

CARRIED

Administration and Committee Reports

Clothing Allowance

Resolution No: 2023 004

Moved By: Terry Renz

That the yearly clothing allowance for the outside staff be increased from \$250.00 to \$400.00.

CARRIED

Randy Mitchell

Resolution No: 2023 005

Moved By: Corey Kinzel

That the human resource committee meet with Randy Mithcell and be delivered a letter of reprimand outlining council's concerns with his grading techniques and lack of following direction from the Forman and he be put on a three-month probationary period. After successfully completing the period, he be given a \$0.75 wage increase and after another three-month period he be given another \$0.50 raise for 2023.

CARRIED

Trent Burkart

Resolution No: 2023 006

Moved By: Marianne Knaus

That Trent Burkart's hourly rate be increased to \$27.85 for 2023.

CARRIED

Doug Ewen

Resolution No: 2023 007

Moved By: Trevor Blair

That Doug Ewen's hourly wage be increased to \$25.00 per hour.

CARRIED

Lorrie Champ

Resolution No: 2023 008

Moved By: Dustin Lynch

That Lorrie Champ's annual salary be increased to \$70,000.00.

CARRIED

Financial Reports

Resolution No: 2023 009

Moved By: Terry Renz

That the Statement of Financial Activities for the month of December be accepted as presented.

CARRIED

Approval of Current Accounts for Payment

Resolution No: 2023 010

Moved By: David Paetsch

That Cheques #9657 - #9687 and Electronic Payments #1202301 - #1202319 totaling \$293,511.86 and AFT payroll totaling \$14,366.42 be approved for payment.

CARRIED

Council Indemnity Report

Resolution No: 2023 011

Moved By: Corey Kinzel

That we approve the council indemnity report as presented, and issue payment for same.

CARRIED

BHP Update

Resolution No: 2023 012

Moved By: Marianne Knaus

That BHP Canada Ltd application to construct a temporary Meteorological Tower on the southwest corner of NW 21-33-20 W2M be given approve to proceed as instructed by Transport Canada permit (TC File #2022-626). Installation is scheduled for March 2023 and removal is scheduled for March 2025.

CARRIED

BHP Rail Spur Update

CATPC Report

Carlton Trail Health Foundation

Budget Committee

Business Arising from Minutes / Old Business

APAS 2023 Membership

New Business

Gravel 2023

Resolution No: 2023 0013

Moved By: Trevor Blair

That Melon Service's gravel quote dated December 12, 2022 for road gravel \$9.50/yard, load \$1.00/load, delivery haul rates vary on distance \$8.50-\$13.00/yard and R.M. Usborne Levy \$1.25/yard. be accepted as presented.

CARRIED

TIP Grant Allocation

Resolution No: 2023 014

Moved By: Corey Kinzel

That under the Sask Lotteries Community Grant Program we allocate populations to the following communities: Village of Jansen 95, Village of Drake 52, Town of Lanigan 48.

CARRIED

Appointment of Returning Office

Resolution No: 2023 015

Moved By: Terry Renz

That Lorrie Champ be appointed Returning Officer for 2023.

CARRIED

Appointment of Polling Station

Resolution No: 2023 016

Moved By: David Paetsch

That the RM of Prairie Rose #309 municipal office at 123 Main Street, Jansen, Saskatchewan be appointed the polling station for 2023.

CARRIED

Fidelity Bond

Resolution No: 2023 017

Moved By: Corey Kinzel

That Council acknowledges the Fidelity bond renewal through SARM and that it is in effect January 1, 2023 January 1, 2024.

CARRIED

SARM Property Insurance

Resolution No: 2023 018

Moved By: Marianne Knaus

THAT we renew the SARM Property Insurance as presented.

CARRIED

Liability Self Insurance Policy

Resolution No: 2023 019

Moved By: Trevor Blair

That Council acknowledge the Liability Self Insurance policy through SARM as presented at this meeting.

CARRIED

Audit Scheduled for Feb 06, 2023

Resolution No: 2023 020

Moved By: Terry Renz

That the annual municipal audit be scheduled for February 6, 2023.

CARRIED

List of Records for Destruction

Resolution No: 2023 021

Moved By: David Paetsch

That the Record Destruction list be approved and be sent to the Saskatchewan Archives Board for final approval.

CARRIED

Newsletter

Bylaws

Adjournment

Resolution No: 2023 022

Moved By: Corey Kinzel

That we do now adjourn at 1:40 pm and meet again on February 8, 2023.

CERTIFIED CORRECT:

Reeve

Administrator

CARRIED