

**Village of Jansen**  
**Meeting Minutes**  
**Regular Council Meeting November 15, 2023 - 06:00 PM**

**Regular meeting of Council was held in the Council Chambers at 123 Main Street, Jansen, Saskatchewan.**

**Present:**

Mayor – Albert Cardinal	Councillor – Mathew Brooks-absent
Councillor – Elmer Kinzel	Councillor – Kathy Jones
Acting Administrator Lorrie Champ	

**Call To Order**

A quorum being present, Mayor Cardinal called the meeting to order at 6:05 p.m.

**Approval of Agenda**

**Resolution No:** 2023 135

**Moved By:** Elmer Kinzel

THAT the agenda be approved as presented.

**CARRIED**

**Approval of Minutes -**

**Resolution No:** 2023 136

**Moved By:** Kathy Jones

THAT the minutes of the regular meeting held on October 12, 2023, be approved as presented.

**CARRIED**

**Correspondence**

**Resolution No:** 2023 137

**Moved By:** Elmer Kinzel

THAT the following correspondence having been circulated, now be filed: SUMAassure Rate Letter 2023-2024, SUMA Update Nov. 6, STARS Letter Oct 31, STARS Mission Records 2022/2023, Petition in support of Bill C-310, CN Bulletin #3 Update.

**CARRIED**

**Reports From Administration & Committees**

**Term Deposit**

**Resolution No:** 2023 138

**Moved By:** Kathy Jones

That \$100,000.00 be added into the term investment that is maturing on November 19, 2023, and that it all be reinvested for 2-year term for a rate of 5.3 % and \$100,000.00 be invested into a cashable term for a rate of 3%.

**CARRIED**

**Financial Report**

**Resolution No:** 2023 139

**Moved By:** Elmer Kinzel

THAT the Statement of Cash Receipts and Payments for the month of October 2023 be approved as presented.

**CARRIED**

**Current Accounts for Payment**

**Moved By:** Kathy Jones

THAT the list of account payments for cheques 3662 – 3678 and other payments 11202301 - 11202316 totalling \$210,612.43 and AFT Payroll totalling \$1,276.00 and Mastercard payments 10202301 - 10202305 totalling \$256.29 and Rec Board Payments Man 806 – 819 and other payments 11202301 - 11202307 totaling \$7,871.52 and Bowling Alley payments 112023 - 11202309 totalling \$2,823.11 be adopted as presented.

**CARRIED**

**Accounts Receivable -**

**Resolution No:** 2023 140

**Moved By:** Kathy Jones

That the list of accounts receivables be acknowledged.

**CARRIED**

**Committee Reports**

**MSMA**

**THRL**

**CTHF**

**Recreation Board**

**Library Committee**

**Landfill Committee**

**Mayor & Councillors Forum**

**Unfinished Business**

**New Business**

**Municipal Revenue Statement**

**Resolution No:** 2023 141

**Moved By:** Elmer Kinzel

The Council of the Village of Jansen confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;

~ Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;

~Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

~ In Good Standing with respect to the reporting and remittance of Education Property Taxes;

~ Adoption of a Council Procedures Bylaw;

~ Adoption of an Employee Code of Conduct; and

~ All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED**

**Jansen Jets**

**Resolution No:** 2023 142

**Moved By:** Kathy Jones

That \$150.00 be donated to the Jansen Jets hockey team for 2023/2024 season.

**CARRIED**

**Tax Enforcement**

**Public Disclosure Statements**

**Volunteer of the Year 2023**

**Christmas Party**

**Bylaw 2023-06 Water/Sewer Rates First Reading**

**Resolution No:** 2023 143

**Moved By:** Elmer Kinzel

That Bylaw 2023-06, being a bylaw of the Village of Jansen to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of sewer be read for the first time.

**CARRIED**

**Bylaw 2023-06 Water/Sewer Rates Second Reading**

**Resolution No:** 2023 144

**Moved By:** Kathy Jones

That Bylaw 2023-06, being a bylaw of the Village of Jansen to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of sewer be read a second time.

**CARRIED**

**Bylaw 2023-06 Water/Sewer Rates Third Reading**

**Resolution No:** 2023 145

**Moved By:** Elmer Kinzel

That council proceed with a third reading of Bylaw 2023-06, being a bylaw of the Village of Jansen to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of sewer.

**UNANIMOUSLY CARRIED**

**Bylaw 2023-06 Water/Sewer Rates Signed Sealed**

**Resolution No:** 2023 146

**Moved By:** Kathy Jones

That Bylaw 2023-06, being a bylaw of the Village of Jansen to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of sewer be given a third and final reading, adopted, signed, and sealed by the Mayor and Administrator.

**CARRIED**

**Village/RM pins-give away or sell?**

**Snow Fence by Hall?**

**Council Indemnity for next meeting**

**Adjourn**

**Resolution No:** 2023 147

**Moved By:** Elmer Kinzel

THAT we do now adjourn at 7:45 pm to meet again December 14, 2023, at 6:00 pm.

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Mayor  
**CARRIED**

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CAO