



RM of Prairie Rose Meeting Minutes

Regular Council Meeting December 13, 2023 - 08:30 AM

Regular meeting of Council was held in the Council Chambers at 123 Main Street, Jansen, Saskatchewan.

PRESENT:

Reeve - Darin Pedersen

Councillor Division 1 - Terry Renz-absent

Councillor Division 2 - Dustin Lynch

Councillor Division 3 - Trevor Blair

CAO - Lorrie Champ

Councillor Division 4 - Dave Paetsch

Councillor Division 5 - Corey Kinzel

Councillor Division 6 - Marianne Knaus

Finance Office Clerk - Doug Ewen

Call to Order

A quorum being present, Reeve Pedersen called the meeting to order at 8:45 a.m.

Approval of Agenda

Resolution No: 2023 186

Moved By: Marianne Knaus

That the agenda be approved as presented.

CARRIED

Adoption of Minutes

Resolution No: 2023 187

Moved By: Trevor Blair

That the minutes of the Regular Meeting of Council held on November 15, 2023, be approved as presented.

CARRIED

Correspondence

Resolution No: 2023 188

Moved By: Dustin Lynch

That the following correspondence, having been circulated, be now filed: Scrap Metal Income \$1548.89, 2023 Pest Control Report, 2024 UMAAS Salary Guidelines, APAS Nov 16, 23, 30 and Dec 7, Rural Sheaf Nov 24, Rural Dart Nov 28, SARM Convention, SARM Holiday Message, Custom Work Hwy 16 and 6, Sask Farm Stewardship Association Meeting Dec 14, STARS Holiday Cheer.

CARRIED

Administration and Committee Reports

CAO Report

HR Report

Resolution No: 2023 189

Moved By: David Paetsch

That Leland Hunt be hired for Foreman position and that he be paid an hourly rate of \$40.00 per hour, enroll in MEPP on first day of employment and after a successful three-month probationary period enroll in SARM Level 5 Health and Dental Care Insurance Program and that the municipality pay for the premiums excluding long term disability.

CARRIED

9:30 am – 9:55 am Kelly Deobald from Brandt Saskatoon presented a quote on a 2024 772GP Motor Grader.

Financial Reports

Resolution No: 2023 190

Moved By: Corey Kinzel

That the Statement of Financial Activities for the month of November 2023 be accepted as presented.

CARRIED

Approval of Current Accounts for Payment

Resolution No: 2023 191

Moved By: Marianne Knaus

That Cheques #9971 - #10000 and Electronic Payments #12202301 - #12202319 totalling \$73,254.55 MasterCard charges #11202301 - #11202310 totalling \$2,669.98 and AFT payroll totalling \$21,431.57 be approved for payment.

CARRIED

Council Indemnity

Resolution No: 2023 192

Moved By: Trevor Blair

That the council indemnity report be approved as presented.

CARRIED

BHP Updates

Resolution No: 2023 193

Moved By: Dustin Lynch

That WSP Tender package to upgrade road to primary on Range Road 2203 be approved as presented and that the tender be advertised to public on SaskTender website on December 18, 2023

CARRIED

Community Reference Group

Resolution No: 2023 194

Moved By: David Paetsch

That the Memorandum of Understanding between the RM, BHP, and the respective parties engaged in the Community Reference Group be signed to help achieve a commitment to regional growth and development, with a focus on comprehensive infrastructure, housing, and cooperation with neighbouring communities.

CARRIED

11:50 am - 12:55 pm Allan Barilla from Morsky Construction presented information on micro-sealing RM road surfaces.

Council stopped for lunch at 12:30 pm and resumed at 12:55 pm.

BHP Rail Spur Update

CATPC Report

Watersheds

Quill Lakes Water Situation

Carlton Trail Health Foundation

LeRoy Leisureland

THRL

Jansen Landfill Decommissioning Committee

Budget Committee

New Business

Gravel Tenders

Resolution No: 2023 195

Moved By: Corey Kinzel

That Melron Services tender be approved for \$241,290 for the 2024 Gravel Supply.

CARRIED

SARM Bridge Inspections

Resolution No: 2023 196

Moved By: Marianne Knaus

That the bridge inspection reports from SARM be acknowledged.

CARRIED

BHP Sub-Division Approval

Resolution No: 2023 197

Moved By: Trevor Blair

That Subdivision File SUBD-002314-2023, SW 1/4 Section 35-32-20-W2M, Proposed Road A - Road Diversion application be approved as presented.

CARRIED

New Grader Decision

TABLED

SAMA Certificate of Confirmation Amended

Resolution No: 2023 198

Moved By: Dustin Lynch

That Amended 2023 SAMA Certificate of Confirmation be acknowledged.

CARRIED

All-Net Meetings Renewal

Resolution No: 2023 199

Moved By: David Paetsch

That the RM continue to use Catalys software program for providing meeting management.

CARRIED

Wage Review

Lead Operator Wage

Resolution No: 2023 200

Moved By: Corey Kinzel

That Lead Operator, Chris Skorlatowski, wage increase \$1.50 hour to be paid at an hourly rate of \$33.50 per hour based on an average 40 hours per week SARM Level 5 Health & Dental Care for 2024.

CARRIED

Operator 1 Wage

Resolution No: 2023 201

Moved By: Marianne Knaus

That Operator 1, Caydin Cardinal, wage increase \$1.30 to be paid a wage of \$29.30 per hour, based on an average of 40 hours per week, and SARM Level 5 Health & Dental Care for 2024.

CARRIED

Operator 3 Wage

Resolution No: 2023 202

Moved By: Trevor Blair

That Operator, Trent Burkart, wage increase \$1.30 to be paid at a wage of \$29.15 per hour, based on an average of 40 hours per week seasonal employment, and SARM Level 5 Health & Dental Care for 2024.

CARRIED

Administrative Assistant Wage

Resolution No: 2023 203

Moved By: Dustin Lynch

That Administrative Assistant, Doug Ewen, wage increase \$1.15 to be paid at a wage of \$26.15 per hour based on 40 hours per week and SARM Level 5 Health & Dental Care for 2024.

CARRIED

CAO Salary

TABLED

Christmas Bonuses

Resolution No: 2023 204

Moved By: Corey Kinzel

That a miscellaneous mileage payment be made for \$250.00 to Lorrie Champ, Doug Ewen, Chris Skorlatowski, Damon Haggarty-Button, Caydin Cardinal and \$150.00 to Trent Burkhart.

CARRIED

Appointments

Administrator

Resolution No: 2023 205

Moved By: Trevor Blair

That Lorrie Champ be appointed the administrator of the municipality for 2024.

CARRIED

Auditor

Resolution No: 2023 206

Moved By: Dustin Lynch

That Jensen and Stromberg be appointed as auditors for the municipality in 2024.

CARRIED

Board of Revision

Resolution No: 2023 207

Moved By: David Paetsch

That the Board of Revision appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule,

with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Cortoluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) member for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Secretary to the Board of Revision

Resolution No: 2023 208

Moved By: Corey Kinzel

That the Board of Revision appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reason which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Development Appeals Board

Resolution No: 2023 209

Moved By: Marianne Knaus

That the RM of Prairie Rose appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule,

with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Cortoluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) member for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Secretary to the Development Appeals Board

Resolution No: 2023 210

That the RM of Prairie Rose appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reason which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Building Official

Resolution No: 2023 211

Moved By: Trevor Blair

That council appoint BuildTECH as the building officials of the municipality for 2024 under the authority of subsection 16(2) of the Construction Codes Act.

CARRIED

Pest Control Officer

Resolution No: 2023 212

Moved By: Dustin Lynch

That Ray Lamontagne be appointed as Pest Control Officer for 2024.

CARRIED

Weed Technician

TABLED

Council Committee Appointments

Resolution No: 2023 213

Moved By: David Paetsch

That the list of changes be made to the 2024 Appointment List: Human Resource Committee Terry Renz Chair, remove Trevor Blair; Agricultural Rep remove Charles Wildeman; add BHP Community Reference Group Darin Pedersen (Trevor Blair Alternative).

CARRIED

APAS Membership

Resolution No: 2023 214

Moved By: Corey Kinzel

That the RM remain a member of APAS for 2024.

CARRIED

Adjournment

Resolution No: 2023 215

Moved By: Marianne Knaus

That we do now adjourn at 3:40 pm to meet again on January 10, 2024

CERTIFIED CORRECT:

Reeve

Administrator

CARRIED