

**Village of Jansen
Meeting Minutes
Regular Council Meeting December 14, 2023 - 06:00 PM**

Regular meeting of Council was held in the Council Chambers at 123 Main Street, Jansen, Saskatchewan.

Present:

Mayor – Albert Cardinal

Councillor – Mathew Brooks

Councillor – Elmer Kinzel

Councillor – Kathy Jones

CAO Lorrie Champ

Call To Order

A quorum being present, Mayor Cardinal called the meeting to order at 6:00 p.m.

Delegations -

6:00 pm – 6:45 pm MSMA Executive Director Barry Morishita made a presentation to Village Council on his position with the alliance and the future direction of the MSMA.

Approval of Agenda

Resolution No: 2023 148

Moved By: Kathy Jones

That the agenda be approved as presented.

CARRIED

Approval of Minutes -

Resolution No: 2023 149

Moved By: Matthew Brooks

THAT the minutes of the regular meeting held on November 15, 2023, be approved as presented.

CARRIED

Correspondence

Resolution No: 2023 150

Moved By: Elmer Kinzel

THAT the following correspondence having been circulated, now be filed: SUMA Update Nov 20, Dec 4, SUMA Sector Meeting Jan 16, SUMA President Update, SUMAssure Year End Update, FCM SUMA Letter 2024-2025, FCM Dec 2023, PRL Additional Branch Hours, Farm and Food Care Saskatchewan Newsletter, Adoption of Construction Codes, Ombudsman Suggestion, Public Conduct Policy, Boundary Changes Dec 2023.

CARRIED

Reports From Administration & Committees

Financial Report

Resolution No: 2023 151

Moved By: Kathy Jones

THAT the Statement of Cash Receipts and Payments for the month of November 2023 be approved as presented.

CARRIED

Current Accounts for Payment

Resolution No: 2023 152

Moved By: Matthew Brooks

THAT the list of account payments for cheques 3679 – 3703 and other payments 12202301 - 12202313 totalling \$47,338.80 and AFT Payroll totalling \$1,276.00 and Mastercard payments 11202301 - 11202302 totalling \$560.77 and Rec Board Payments Man 820 – 823 and other payments 12202301 - 12202308 totalling \$6,449.40 and Bowling Alley payments 12202301 - 12202308 totalling \$2,836.45 be adopted as presented.

CARRIED

**Accounts Receivable -
Committee Reports
MSMA
THRL
CTHF
Recreation Board
Library Committee
Landfill Committee
Mayor & Councillors Forum
Unfinished Business**

New Business

Snow Removal

Resolution No: 2023 153

Moved By: Kathy Jones

That it be acknowledged that there were no tenders received for the snow removal tender.

CARRIED

Amendment to CCBF (former Gas Tax Fund)

Resolution No: 2023 154

Moved By: Matthew Brooks

That the amendment to schedule A of the Federal Canada Community-Building-Municipal Gas Tax Funding Agreement to extend the deadline to December 31, 2024, be signed.

CARRIED

CAFT Authorization

Resolution No: 2023 155

Moved By: Elmer Kinzel

That Mayor Cardinal become an authorized user and have an account with the CAFT payroll system for extra security.

CARRIED

Receive Funds on Behalf of Jansen Jets

Accent Credit Union Winter Streetlight Proposal

Resolution No: 2023 156

Moved By: Kathy Jones

That Accent Credit Union in conjunction with Credential's request to begin the process of purchasing streetlights for Jansen's main street be given approval to proceed and that the Village purchase two Frostbite lights for \$1125.00 each.

CARRIED

Christmas Bonus

Resolution No: 2023 157

Moved By: Matthew Brooks

That a miscellaneous mileage cheque be processed for the following employees: Lorrie Champ \$200, Dwayne Koshinsky \$150, Ron Keifer \$150, Doug Ewen \$100.00, Judy Parker \$100, and Edwina Gourlay \$50.

CARRIED

SUMAssure Renewal

Christmas Party

Wages

Municipal Foreman

Resolution No: 2023 158

Moved By: Elmer Kinzel

That the Village Foreman's be given a 3% wage increase or \$579.27 a year for an annual salary of \$19888.17 for 2024.

CARRIED

Landfill Operator

Water Treatment Plant Operator

2024 Appointments

Deputy Mayor

Resolution No: 2023 159

Moved By: Kathy Jones

That Elmer Kinzel be appointed Deputy Mayor for 2024.

CARRIED

Pest Control Officer

Resolution No: 2023 160

Moved By: Matthew Brooks

That Ray Lamontagne be appointed as Pest Control Officer for 2024.

CARRIED

Appointment of Development Appeals Board

Resolution No: 2023 161

Moved By: Elmer Kinzel

That the VILLAGE OF JANSEN appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Cortoluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) member for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Appointment of Development Appeals Secretary

Resolution No: 2023 162

Moved By: Matthew Brooks

That the Village of Jansen appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reason which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Appointment of Board of Revision

Resolution No: 2023 163

Moved By: Elmer Kinzel

That the VILLAGE OF JANSEN appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule,

with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Cortoluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) member for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED

Appointment Board of Revision Secretary

Resolution No: 2023 164

Moved By: Kathy Jones

That the Village of Jansen appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reason which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

Appointment of Auditor

Resolution No: 2023 165

Moved By: Matthew Brooks

That Jensen and Stromberg be appointed auditors for the Village of Jansen for 2024.

CARRIED

Fire Chiefs

Resolution No: 2023 166

Moved By: Elmer Kinzel

THAT Landon Schindel and Trevor German be appointed Fire Chief for the Jansen and District Fire Association for 2024.

CARRIED

Building Official

Resolution No: 2023 167

Moved By: Kathy Jones

That we appoint BuildTECH Consulting and Inspections Inc. as the building officials of the municipality under the authority of subsection 16(2) of the Construction Codes Act for 2024

CARRIED

2024 Council Appointments

Resolution No: 2023 168

Moved By: Matthew Brooks

That Elmer Kinzel be appointed as Village representative on Jansen Recreation Board and Mathew Brooks be appointed as Village representative on Jansen Branch Library.

CARRIED

Volunteer of the Year 2024

Adjourn

Resolution No: 2023 169

Moved By: Elmer Kinzel

THAT we do now adjourn at 8:25 pm to meet again on January 18, 2024.

Mayor

CARRIED

CAO